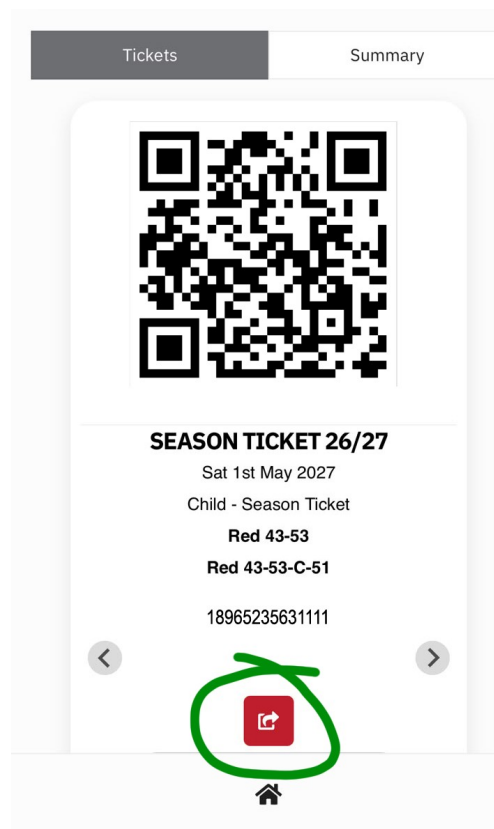


Temporary and Permanent Ticket Transfer Guide

Use the Lynx web app to share a season ticket temporarily, reclaim it later, or transfer it permanently.

IMPORTANT Choose the transfer type carefully. If Temporary Share is not switched on, the ticket will be transferred permanently.



Select the transfer icon below the on-screen QR code.

Temporarily share a ticket

1. **Open Lynx.** Sign in to the Lynx web app and open the order screen.
2. **Choose the ticket.** Find the season ticket you want to share temporarily.
3. **Select Transfer.** Choose the transfer icon below the QR code on screen.
4. **Enable Temporary Share.** On the next screen, select Create Temporary Share. The button turns green when temporary sharing is switched on.
5. **Enter the recipient.** Complete the required fields. The person will be saved as a contact for future transfers. Select Once Off if you do not want to save their contact details.
6. **Send the ticket.** Select Transfer. The recipient will receive an email and must set up a Lynx account to use the ticket.
7. **Check acceptance.** You can cancel the temporary share until the recipient accepts it. Once accepted, your QR code is deactivated until you reclaim the ticket.

CHECK BEFORE SENDING Confirm that Temporary Share is green. If it is off, the transfer is permanent and the recipient must permanently transfer the ticket back to return it.

Reclaim a temporarily shared ticket

After a temporary share, the transfer button at the bottom of the ticket turns red and your QR code is inactive.

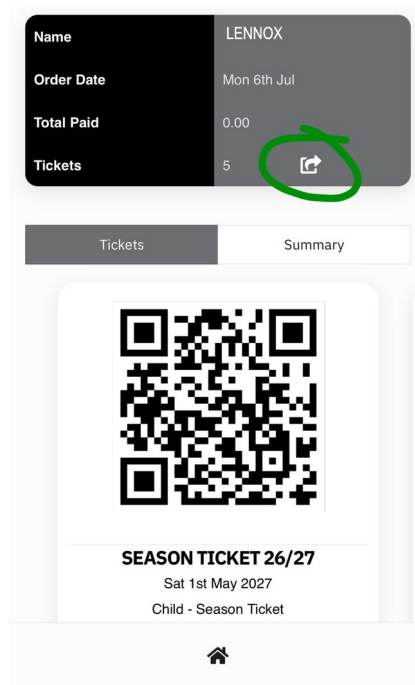
- Select the red transfer button on the shared ticket.
- Choose the option to take back the ticket.
- Your QR code will reactivate, and the recipient will no longer be able to access the ticket.

Before you transfer

- Check the recipient's name and email address.
- Confirm whether the transfer should be temporary or permanent.
- For a temporary share, make sure the Temporary Share button is green.

Permanently share a ticket

A permanent transfer moves the ticket out of your account. Use this option only when you intend to give the ticket to another person.



Select the share icon within the order table.

1. **Open the order screen.** Find the ticket you want to share permanently.
2. **Select the order-table share icon.** Choose the share icon within the order table. You can select and share multiple tickets with friends or family members.
3. **Enter the recipient.** Complete the required fields. The person will be saved as a contact for future transfers.
4. **Complete the transfer.** Check the details, then select Transfer.
5. **Wait for acceptance.** You can cancel the transfer until the recipient accepts the ticket. Once accepted, the ticket disappears from your account and you will no longer have access to it.

PERMANENT TRANSFER To use the ticket again, the recipient must permanently transfer it back to you.

PRINTED SEASON CARDS A permanent transfer changes the ticket barcode. Any printed season card linked to the previous barcode will no longer work.